



*Celebrating
35 years*

Nurturing and Developing their Future

Welcome

About our Nursery

Our aim is to provide quality care and education for every child within a safe, inclusive, and fun environment. We strive to cater for all children's individual needs, allowing them access to an ethos which supports every child's learning, through planned experiences and activities that are challenging but achievable. Our childcare approach, which includes building a close, trusting partnership with our parents, is paramount to us.

The Firs Day Nursery runs within a converted Victorian property and was first established in 1989, having the original owner since opening. We utilise both ground and first floors and have three excellent outdoor play areas. We are registered with OFSTED to provide daycare for up to 96 children aged from 6 weeks to 12 years. The Nursery has large, fully equipped rooms specifically for babies, toddlers and pre-school children. Each room has their own supervisor who plans and coordinates the children's activities throughout the day. We provide an after School and Holiday club and collection service from a nearby schools.

Dedicated friendly staff

All of our staff are qualified (or working towards a childcare qualification), experienced and dedicated to providing the best quality of care for your child, making it a safe and happy place for them to play and learn. We have a number of long serving staff, along with a qualified forest schools practitioner and a bilingual practitioner.

Opening Times

The Nursery is open for **51 weeks of the year** (excluding all Public bank Holidays).
We are open from **7.30am-5.30pm**

Sessions

- We offer flexible sessions and a flexible fee structure.
- Up to 15 hours free childcare for all 3 & 4 year olds (term after their 3rd birthday).
- 30 hour funded childcare available from September 2017 (subject to Government criteria)
- 2 year funding available (subject to eligibility of Staffordshire county council criteria).

Policies and Procedures

The Nursery has an extensive number of policies and procedures in place which govern the way that we operate. They are at the heart of everything we do and are a guiding principle to ensure that all staff have the necessary knowledge and skills to carry out their duties.

Our policies include Safeguarding (Child Protection), Health and Safety, Safer Recruitment, Inclusion, equality and diversity, promoting positive behaviour and Special Educational Needs.

The Nursery's core policies can be viewed on the Nursery web-site @ www.thefirstdaynursery.co.uk and our full set of policies can be accessed in both entrance halls of the Nursery.

Safeguarding (Child Protection)

The Nursery's Safeguarding (Child Protection) policy is our overarching document to be used in conjunction with all Nursery policies and procedures.

We have a statutory responsibility to safeguard and promote the Welfare of all children.

We recognise the importance of providing an ethos and environment within the Nursery that will help all children feel safe, secure, and respected.

We are alert to the signs of abuse and neglect and it is our duty to follow our safeguarding procedures to ensure that children receive effective support, protection, and justice.

Sometimes we may need to share information and work in partnership with other professionals when there are concerns about a child's welfare. We will ensure our concerns are discussed with the child's parents/carers first, unless we have reason to believe that such a move would be contrary to the child's welfare.

All staff at the Nursery are trained in level 1 safeguarding and we have four designated safeguarding leads trained in safeguarding levels 2-4.

Designated leads

Jenny Cole

Carol West

Natalie Willday

Isabel Knight